



# D-19 RESPONSE RETURN TO SCHOOL - SITE PLAN

## Site Information

Name of Site: Washington Elementary	Enrollment: 214
Total Number of Staff:	
Address: 1735 West Sonora, Stockton, CA 95203	
Grade Level: PK-8	
Date of Reopening: Tentative-November 9 (Teachers); November 16 (Student cohorts)	
Name of Person Completing Application: Valerie Standridge	
Phone Number: 209-933-7820	Email: vstandridge@stocktonusd.net
Signature: <i>Valerie Standridge</i>	Date: 10-27-20

## Tentative Schedule for SUSD School Re-Opening

<b>November 9</b>	Teacher Return- work from classroom
<b>November 16</b>	Small Cohorts return to on-campus live instruction (AB 77 minutes) Identify neediest students (Sped, EL, Seniors, students who require in person instruction)
<b>January 4</b>	Students return to on-campus live instruction (AB 77 minutes)

# Reopening Plans

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<b>Please confirm consultation with the following groups:</b> Labor Organizations (eg. Teachers, Classified, etc.)	
Name of Organization #1: Leadership Team	Date Consulted: February 10, 2021
Phone Number:	Email Address:
Name of Organization #2: Teachers	Date Consulted: February 16, 2021
Phone Number:	Email Address:
Name of Organization #3: Classified	Date Consulted: February 17, 2021
Phone Number:	Email Address:
Name of Organization #4:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #5:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #6:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #7:	Date Consulted:
Phone Number:	Email Address:
Name of Organization #8:	Date Consulted:
Phone Number:	Email Address:

# Reopening Plans

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<b>Please confirm consultation with the following groups:</b> Parent and Community Organizations	
<b>Name of Organization #1: SSC</b>	<b>Date Consulted: February 17, 2021</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #2:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #3:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #4:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>

# Reopening Plans

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## **Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.**

Providing and maintaining a clean school environment is critical to the safety of our SUSD staff, students, and community. Custodial employees have the resources and training needed to help maintain a healthy environment for students and staff.

- Fully clean restrooms being used at the end of each day
- Disinfect hard touch areas in the same restrooms once per hour and sign off on the log sheet.
- Provide disinfectant spray bottles to any staff member who wishes to wipe down their personal space. We do this once per week on a rotating basis.
- Top off hand sanitizer dispensers daily.

Food Service Sites:

Custodial Duties: Set up canopy, tables & stations / Put away, Clean Kitchen, Clean Cafeteria, Clean restrooms hourly

## **Take action if an employee is suspected or confirmed to have COVID-19 infection:**

In most cases, you do not need to shut down your facility. If it has been less than 7 days since the sick employee has been in the facility, close off any areas used for prolonged periods of time by the sick person:

- Wait 24 hours before cleaning and disinfecting to minimize potential for other employees being exposed to respiratory droplets. If waiting 24 hours is not feasible, wait as long as possible.
- During this waiting period, open outside doors and windows to increase air circulation in these areas.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.

N95 Masks: All sites should receive a shipment to provide at least one to each custodian.

Site Response:

Washington School has schedules for custodians to ensure all areas of the school are cleaned and disinfected daily. If a concern is shared during the day, the custodian shall immediately address the school or classroom concern without delay.

# Reopening Plans

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- 1. (Feb 17) Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort. (AB 77 minutes)**
  - No classroom will have more than 16 individuals. This group is considered a cohort and is not allowed to interact with other cohorts of students or adults.
  - Meals will be served using a grab-and-go system that allows students to take their meal to the classroom or other assigned eating area.
  - Classrooms will be provided with water bottles for all students to bring water from home to eliminate the use of water faucets throughout campuses.
  - RECESS – Administrators please put a plan together to allow for recess in which physical distancing can occur and minimizing contact with other cohorts.
- 2. (TBD) Students Return to On Campus Live Instruction (Split with Distance Learning): (AB 77 minutes) 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.**

Site Response:

## **Student Cohorts**

Students will be kept in cohorts of 16 total individuals or less, including adults.

Students will not move classrooms or locations unless moving from the classroom to the playground for recess or to the entrance/exit for ingress/egress before or after school.

All cohort movement will be in one direction through hallways during ingress/egress and movement to playground for recess. Hallways will be marked with directional signage for easy identification.

## **Recess**

Class cohorts consist of 2 classrooms, excluding pre-school and kindergarten. Each cohort has a separate recess time. Recess times are 10 minutes in length and have a 5-minute passing time between them in order to minimize cohort interaction within hallways.

Rear playground will be divided into 3 assigned play areas. 2 blacktop play areas and 1 grass play area, labeled as Area A, B, and C, respectively.

While on the playground, each classroom will be assigned a separate play area and an organized game, with an assigned recess supervisor.

Grades 1-5 will travel out to recess using Hallway 4 and Yard gate 1. They will use the Yard gate 2 and the main hallway, hallway 3, 4 and 2 to return to their classrooms. All gates must remain open to allow for student movement. See Recess Flow Map.

# Reopening Plans

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Front playground – Play area 1

Rear playground – Basketball/Volleyball: play area 2

Rear playground – Grass area: play area 3—used as permitted by staff

Students will be allowed to partake in non-contact sports such as volleyball, kickball, basketball, relay races, and soccer, as well as individual activities, such as hula hoop and jump rope.

Grade	Times
PK (Area 1)	10:15-10:45
K (Area 1)	9:10-9:20 10:45-10:55
1 (Area 1)	9:30-9:40
2 (Area 1)	9:45-9:55
3 (Area 1)	10:00-10:10
4 (Area 2)	10:00-10:10
5 (Area 2)	9:45-9:55
6 (Area 2)	9:30-9:40

## COVID-19 Recess Playground Assignments

	Monday	Tuesday	Wednesday	Thursday	Friday
PK – Perez, L.	TK play area	TK play area	TK play area	TK play area	TK play area
K – Perez, Y	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
1st - Ramos	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
2nd - Lauron	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
3rd - Carillo	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
4th - Bills	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
5th - Nguyen	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms
6th – Cantu, S	Bathrooms	Bathrooms	Bathrooms	Bathrooms	Bathrooms

# Reopening Plans

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## **Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.**

- Administrators: Student movement through your campus will need to be determined by your site team.
- In terms of the flow of traffic and areas that normally are congested when you have students on campus. Site maps need to be edited to include COVID-19 egress and ingress.

Site Response:

## **Ingress**

All students will be required to complete the self-monitoring assessment **prior** to reporting to school.

Students will enter the campus through grade level designated gates near their classrooms.

Parents will be permitted to drop off students only.

All areas of the school will be marked with on-the-ground markers for at least 3-foot spacing and signage indicating direction of travel. All student ingress travel on campus will be one way.

Staff will be placed at key locations in order to ensure smooth flow of vehicle and foot traffic through entrance and to supervise students once on campus. Staff placement will be marked as STAFF on map.

Students who will be dropped off via vehicle will park in front of the school.

Students that will be dropped off will line up at their appropriate entrance gate. All students will wait, at least 3-feet apart, for health screening verification, before entering campus.

Students who walk to school will go immediately to their assigned entrance gate. Students will create a line along the side walk, spaced at least 3 feet apart while waiting for health screening verification, before entering campus.

Once health screening verification has been confirmed, students will enter one at a time.

Once through the entrance, students will make their way in one direction to their assigned classroom.

Students will wait outside of their assigned classrooms, at least 3 feet apart, for their teacher to arrive and school to begin.

# Reopening Plans

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## Egress

Teachers will line students up within classrooms in order to prepare for dismissal.

Teachers will escort students to their assigned exit gate for dismissal/egress.

Students will exit 1 class cohort at a time.

- Line up walkers first to immediately release out the gate
- Students who get picked up following the walkers in the line
- After School Program Students following to be picked up by ASP staff
- Bus Students at the end of the line to be walked to the bus line

Students who are not picked up immediately will wait in line at least 3-feet apart along on-the-ground markers placed on sidewalk.

Students who walk home will make their way out the gates of the school. Students will be expected to walk home immediately. Students will not be allowed to congregate inside or outside of school gates.

Staff will be placed at key positions throughout campus during dismissal/egress. These staff member positions will be marked STAFF on map.



WA Map  
recess.docx



WA Map  
Ingress.egress v3.doc



# Reopening Plans

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## **Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.**

SUSD requires employees, students, and visitors in school facilities to wear masks or cloth face coverings. Masks and other face coverings are a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when we talk, cough, or sneeze.

### **General Information and Guidance**

- All masks or face coverings should fully cover the nose and mouth, secure under the chin, and fit securely against both sides of the face. The CDC does not recommend using masks if they have an exhalation valve or vent.
- All school staff and students in 3rd grade and above must wear masks. Students in 2nd grade and below are encouraged to wear masks or face shields.
- Face shields may be worn in addition to a mask, but not in place of a mask or face covering.
- The use of a mask or face covering is not a substitute for physical distancing.
- Surgical and other medical-grade masks may be recommended for specific situations such as:
  - Students/staff who become ill at school.
  - Staff who are screening or caring for a student/staff who is ill.
  - Staff working with students/staff who require health care supports.
- Desks will have safety shields separating students from each other.

Site Response:

Face masks will be available in all classrooms and in the office.

# Reopening Plans

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## **Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.**

Health Self Checks: Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. It is recommended that an individual not attend work or school if feeling any of the symptoms of COVID-19.

Students or staff members who have screened and determined they need to go home will be handled in two ways:

- For adults in SUSD, we will inform them they need to return home and they need to contact Risk Management. The site administrator or department lead also needs to inform Risk Management.
- For SUSD students, the site needs to make immediate contact with the family. While waiting for the family to pick up the student, he/she need to be informed they must stay in a designated health screening area.
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.
- Qualtrics COVID-19 Self Check System: 10-19-20 start date

Site Response:

## **Health Screening Rooms**

Three areas have been designated as the Health Screening Area: Room 7, Cafeteria stage, outdoor glade area.

These rooms will be used to house students exhibiting COVID-19 related symptoms as they await pick up from parents.

These rooms will house the student experiencing symptoms only. One staff member will monitor the students awaiting pick up.

The monitor does not have to be in the room with the students, however, they should stand right outside the closed door in order to minimize potential exposure to corona virus.

All rooms chosen have windows in order to provide supervision while limiting exposure.

The rooms will be used on a rotating basis.

The rooms will be properly disinfected after each use following approved state and district guidelines.

# Reopening Plans

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## **Healthy Hygiene Practices: The availability of hand washing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.**

Availability of hand washing stations and hand sanitizer:

- In classrooms with sinks soaps will be provided so students and staff can perform safe handwashing.
- Classrooms without sinks will be provided hand sanitizing dispensers.
- Upon entering the classroom daily students will be reminded of healthy hygiene practices by their teachers. How will hand washing stations and hand sanitizer be promoted and incorporated into routines:
- Instructional Technology will place a tab in student Chromebooks flagging them to review three short student-friendly videos on healthy hygiene including hand washing, mask wearing, and physical distancing.
- Family Engagement will inform families and students about the need for healthy hygiene for hand washing, mask wearing, and physical distancing.
- Videos will be available and encouraged to view through Family Engagement and the COVID Information link on the Stockton Unified School District website.
- Teachers are also encouraged to start the instructional day with short reminders regarding hand washing, mask wearing, and physical distancing.

Site Response:

All Washington families will receive a letter from the school putting forth the mask requirements and guidelines for returning to school. This letter will be given in English and in Spanish for all families. The letter also outlines safety measures for families to utilize best practices. Teachers will create routines during the day to promote hand washing/sanitizing throughout the day.

# Reopening Plans

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**Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.**

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.

## **I HAVE SYMPTOMS OF COVID-19.**

1. You will go home immediately.
2. Contact your supervisor and Risk Management
3. Contact your primary care provider. They may ask you to Get tested for COVID-19  
IF POSITIVE SEE BELOW: I'm COVID-19 positive If COVID-19 negative See COVID negative below.
4. If you were in close contact with other employees, Risk Management will need to know the names of the employees.

## **COVID-19 Negative**

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:
  1. Staff member reports to Risk Management and observe 10–14-day quarantine pending COVID-19 testing.
  2. If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

## **COVID-19 Positive**

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for 10 days; on the 11th day you may return to work. (see below for when you may return to work) \*Avoid infecting others-Stay Home
3. You may return to work/school when:  
You have been fever free for 24 hours, without fever reducing medication;  
Your COVID-19 symptoms have improved and at least 10 days have passed since your symptoms first appeared.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.

## **Qualtrics electronic COVID-19 Self Check.**

Site Response:

Washington School will check the Qualtrics report daily. Office staff will ensure that all persons on campus complete the self-check daily. Office staff will monitor paper self-checks should the Qualtrics system go down or for any non-SUSD visitors that aren't in the Qualtrics system.

# Reopening Plans

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**Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff. Administrators will work with site personnel to determine the best layout for physical distancing in the classroom and frequently used areas of the school site.

Site Response:

## **Physical distancing**

All school sidewalks/hallways will be marked with “please stand here” or similar stickers marking areas where students will stand in order to maintain a minimum of 6-foot social distance guidelines.

Student traffic flow in hallways will be in one direction only in order to minimize cross-contact between different grade level classroom cohorts. See Recess Flow Map and Ingress/Egress Map for flow patterns.

Restrooms will allow up to 2 students at a time. Restrooms will be monitored in order to maintain social distance requirements. Restrooms will be sanitized hourly and documentation will be maintained by custodial staff.

Cafeteria tables will be marked for social distancing requirements. Cafeteria tables will be spaced as much as possible in order to accommodate social distancing guidelines. Cafeteria tables will not be utilized for lunch, but they will be prepared with social distance marking in case of need.

Breakfast and lunch will be delivered to classrooms in order to minimize travel throughout the school. Students will either eat lunch in their classrooms, or take lunches with them upon leaving school.

Classrooms spacing will be determined by size of class and number of students present with a minimum of 3-foot distancing. Desks will be spaced as much as possible to accommodate social distancing guidelines. Teachers will turn in classroom layouts to administration with student placements.

# Reopening Plans

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## **Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.**

- Employees are required to complete a course on how to use the sanitizer and disinfectant Keenan SafeSchools Online Trainings: Coronavirus: Cleaning and disinfecting your workplace

### **Employees are also required to complete Keenan SafeSchools Online Trainings:**

- Coronavirus Awareness
- Coronavirus: Managing Stress and Anxiety
- Teachers may choose to use the disinfectant to clean desks and other surfaces during the day. Suggested times and surfaces for cleaning include student desks after eating, high-touch areas within the classroom, and supplies used by students. Sanitizer and disinfectant should be stored out of reach of students.
- Administrators: How will you train your site personnel specifically on the application and enforcement of the plan on your site?

Site Response:

## **Staff/Family Education**

Staff will be informed of site return to school plan through various methods including staff meetings, trainings, emails, and personal communiques.

Staff will receive an overview of site return to school plan at staff meeting. Staff will receive subsequent information and briefings at follow up staff meetings.

When staff returns to on-site instruction, they will be trained on movement flow patterns, maintaining social distancing, hygiene, etc.

Staff will repeatedly practice safety protocols and movement flow patterns daily while on-site.

Staff will be required to complete Keenan SafeSchools training regarding Corona virus and COVID-19.

Staff will also be provided daily reminders during morning announcements and through email reminders.

Families will be informed of site return to school plan through various methods including mass notifications, information sent home with students, parent coffee hours, emails, texts, and parent/teacher communication.

The site return to school plan will be placed on the school's website in order to provide access for parents.



# Reopening Plans

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**Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.**

People who test positive are diagnosed with or suspected to have COVID-19 will not return to the building until they have met the criteria to discontinue home isolation according to CDC and local health guidelines. Those who have had close contact with positive case (lab-confirmed, diagnosed, or suspected) will stay home and follow CDC and local health department guidance.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.

Site Response:

Washington will follow the guidelines set forth by the District. Site personnel will be trained during a regular staff meeting for teachers and during a scheduled staff meeting during the work day for all other school staff on the steps to take for possible exposure/infection. They will receive the following information:

## **I HAVE SYMPTOMS OF COVID-19.**

1. You will go home immediately.
2. Contact your supervisor and Risk Management
3. Contact your primary care provider. They may ask you to Get tested for COVID-19  
IF POSITIVE SEE BELOW: I'm COVID-19 positive If COVID-19 negative See COVID negative below.
4. If you were in close contact with other employees, Risk Management will need to know the names of the employees.

## **COVID-19 Negative**

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:
- If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

## **COVID-19 Positive**

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for 10 days; on the 11th day you may return to work. (see below for when you may return to work) \*Avoid infecting others-Stay Home
3. You may return to work/school when:  
You have been fever free for 24 hours, without fever reducing medication;  
Your COVID-19 symptoms have improved and at least 10 days have passed since your symptoms first appeared.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.

***Qualtrics electronic COVID-19 Self Check.***

# Reopening Plans

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**Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.**

*The following criteria will be used by Stockton Unified School District to determine when in-person instruction will need to close:*

- The district will consult with the San Joaquin County Public Health Department first.
- A classroom cohort goes home when there is a confirmed case.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive.
- SUSD goes home if 25% of their schools are closed within a 14-day period.

Site Response:

Washington School will follow the lead of the District and inform families in accordance with Health Services and Risk Management by any of the following methods: English /Spanish letter to families, Blackboard, Peachjar, school website, and the School Class Dojo account.



# Reopening Plans

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**Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.**

Health Services and Risk Management will inform necessary personnel should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the campus or worksite said infection was found understanding that this information be providing following HIPPA and FERPA rules. The District will ensure the administrators assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the District in order to continue operations.

Site Response:

**Communication Plans:**

Washington School will follow the flow charts provided by the California School Nurses Organization for "Possible Exposure Screening" and "Now What" flow chart for COVID-19 exposure.

Washington will follow the lead and direction of both Health Services and Risk Management in communicating with any students, staff, or parents regarding cases and exposures at the school.

# Reopening Plans

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## Site Assessment Space:

Current Guidelines from the CDPH

Per current, August 27, 2020, California Department of Public Health (CDPH) guidelines, all districts are permitted to bring students into a school or district facility for the purpose of assessments. For more details, visit CDPH's web page at [Guidance for Small Cohorts/Groups of Children and Youth](#). More information can be found in the [FAQ for the CDPH \(PDF\)](#).

LEAs are reminded to always follow current local and state guidelines for COVID-19. Please visit the CDPH's COVID-19 page for complete documentation ([https:// ca-toms-help.ets.org/fall-admins/](https://ca-toms-help.ets.org/fall-admins/))

**Which students can be served in cohorts during school closures?** The determination is made at the LEA- and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

**What qualifies as a specialized and targeted support services?** Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

Also see, [Considerations for Cohorts - https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx)

Site Response:

## SPED Assessment/Testing

Prior to Assessment the assessor must:

Discuss assessment team recommendations with the parent and receive feedback.

If the parent agrees to in-person testing, the parent must sign "Assessment Parent Agreement" (this document is also available in Spanish).

If the parent disagrees with the assessment team's recommendation for in-person testing, document parent concerns and prompt them to share it in writing by utilizing the assessment plan or other document to indicate their disapproval for in-person testing.

Schedule an assessment room and share scheduled appointments with office staff, custodian and administration.

- Washington has 3 assessment rooms: Room 7, P-2, and RSP room.

Have PPE ready prior to the assessment date.

- Face masks
- Hand sanitizer
- Gloves
- Plexiglass

# Reopening Plans

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All examiners, parents, and students will follow the school's health and safety plans and CDPH guidance including:

## COVID SCREENER

Examiners will complete their employee COVID screener prior to the assessment session.

If the examiner, parent, or student reports any exposure or symptoms consistent with COVID-19, they are instructed to stay at home and reschedule the appointment.

## DISINFECTING SURFACES AND HANDS

Follow district sanitization procedures before and after testing, disinfecting surfaces touched by adults and students, such as:

- Electronic devices (phone, tablet, keyboard, headset, laptop, etc...)
- Gate handle/lock/push bar
- Door handle/door
- Table and legs
- Chair and legs
- Plexiglass
- Hand washing area/hand sanitizer bottle
- Any other area touched by student/assessor
- Test materials
- Testing Tub

Students, parents, and the examiner should wash hands before and after testing. If handwashing is not available, hand sanitizer may be used.

Examiners should have hand sanitizer available in the testing area. Students must be supervised when using hand sanitizer.

Protocols that are handled by the student should be placed in the testing tub after use to minimize contact/contamination.

## MASKS/FACE COVERINGS

Children are encouraged to wear face coverings (masks and/or face shields). Current guidelines by the SJPHO state that if a child is unable to wear a face covering due to disability or medical condition, examiners will use surgical face masks AND face shields.

# Reopening Plans

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If a child is able to use a face covering, the examiner will wear a surgical face mask AND/OR face shield during testing. The examiner may need to use a face shield instead of a mask if the child needs to see the examiner's mouth due to their disability or if it is needed in order to follow standardized testing procedures.

A plexiglass barrier can serve as the examiner's face shield.

## DROP OFF AND PICK UP

Examiners will meet and drop-off students at designated area-School Office

Parents will wear a mask while maintaining social distance from the examiner until their child is dropped off and they have returned to their car or designated waiting area. Examiners will meet the student at the designated drop-off area and drop them off there following testing. Students will be supervised until they are picked up.

Examiners should escort the student to and from the testing area while maintaining social distancing, if possible.

## TESTING ENVIRONMENT 1

Testing outdoors is preferred in order to decrease the risk of transmission seen in enclosed spaces. If outdoor testing is not appropriate for the student or weather conditions, consider utilizing an indoor space that allows for good ventilation, i.e., a larger room, with open doors and/or windows.

Approximately 15 minutes prior to the end of the assessment session, the examiner will contact the parent by phone or text to notify them what time they should return to the designated pick-up area. It is recommended that parents do not leave the parking lot or designated waiting area while their student is being assessed.

*\*Based upon Stronger Together - Coronavirus (COVID-19) (CA Dept of Education)  
<https://www.cde.ca.gov/ls/he/hn/documents/strongertogether.pdf> and current San Joaquin County Public Health Officer (SJCPHO) guidelines.*

# Reopening Plans

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**Site COVID Health Screening Room:** Site administrators will need to select rooms/space in which students can wait for parent pick up once the site has determined student may have COVID-19 related symptoms. These spaces cannot be utilized for any other purpose and only one student at a time is permitted in the space. In addition, these spaces should be used on a rotating basis to reduce the possibility of exposure.

Site Response:

## **Health Screening Rooms**

Washington Elementary has three spaces that have been identified to hold students with possible COVID-19 related symptoms. The spaces are the outside glade by the office, the school stage, and a cafeteria table.